

Assessment Checklist for Families

Keep copies of your most recent evaluations in one folder or binder. Current assessments are often required to begin, maintain, or renew services.

Assessment to Keep Current	Last Completed	Next Due
Autism / Diagnostic Evaluation		
Psychological or Developmental Evaluation		
Speech & Language Evaluation		
Occupational Therapy Evaluation		
Physical Therapy Evaluation (if applicable)		
Educational Evaluation / School Testing		
Adaptive Behavior Assessment		
Functional Behavior Assessment (if applicable)		
Neuropsychological Evaluation (if applicable)		
Specialist Evaluation(s)		

Before You Leave an Assessment

- Ask for a copy of the report
- Ask how the results will affect services
- Ask who should receive a copy
- Ask when the assessment should be updated

Don't Forget Your Essential Documents

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| ■ Insurance card(s) | ■ Current medication list |
| ■ Medicaid card (if applicable) | ■ Emergency contacts |
| ■ Birth certificate | ■ Provider contact list |
| ■ Social Security card | ■ Guardianship/legal documents (if applicable) |
| ■ Government-issued ID | ■ Current IEP or Service Plan (if applicable) |

Parent Tip: Think of assessments as your loved one's passport to services. Keeping current evaluations, essential documents, and important contacts together can help prevent delays in therapies, school supports, insurance approvals, and government services.